

**TITLE: John Panamarioff Sr. Scholarship Program**

**1.0 POLICY**

It is the policy of Ouzinkie Native Corporation to provide financial assistance to shareholders and shareholder descendants pursuing higher education or vocational training. The **John Panamarioff, Sr. Scholarship Program** was established by the corporation to assist eligible recipients in their quest to further their education at nationally or regionally accredited institutions. Further, this program was established to provide financial assistance in a fair and consistent manner to eligible recipients.

**2.0 SCOPE**

The scope of this policy is limited to scholarship donations.

**3.0 PROCEDURES**

3.1 Who May Apply (Eligibility)

- Any shareholder of Ouzinkie Native Corporation and direct descendants.
- Applicants must be currently accepted to, or enrolled in, an accredited institution.
- Applicants must have been accepted to, or be enrolled and must maintain at least a 2.0 gpa and carry at least 12 credit hours if attending full time and at least 6 credit hours if attending part time.

3.2 How to Apply

- Shareholders and shareholder direct descendants may call 680-2208, or 1 (800) 680-2208 to inquire about this program.
- Shareholders and shareholder direct descendants inquiring about this program shall be provided with a photocopy of this SOP and the related forms.

3.3 Documents Required from Applicants

- 3.3.1 **First-Time Applicants** - shall send all required information to Ouzinkie Native Corporation in one package (**incomplete applications will not be considered until the missing information is provided**). The **required** information includes the following:
- Official high school or college transcripts (whichever is applicable and most recent). Note that applicants may send their personal copy of transcripts until the school can provide the official transcripts.

**BOARD APPROVAL**

**DATE: 07/19/99**

**REVISION RECORD:**

TITLE: SCHOLARSHIP PROGRAM

- (2) Letters of Recommendation. An individual who knows the applicant’s scholastic ability, such as a present or former faculty member or employer must write one letter of recommendation. The 2<sup>nd</sup> letter of recommendation may come from any of the following: faculty member, employer, minister, priest, doctor or elder who knows the applicant well. No letters of recommendation will be accepted from the applicant’s immediate family.
- Photocopy of the applicant’s Letter of Acceptance from the school.
- Photocopies of newspaper articles or other documents concerning achievements, honors received and activities in which the applicant participated in recent years.
- Completed ONC Scholarship Program Application.

3.3.2 **Returning Students** – shall send the following *required* information:

- Transcript of the most recent quarter, semester, etc., from the school being attended. Note that applicants may send their personal copy of a transcript until the school can provide the official transcript.
- Photocopy of the applicant’s Letter of Acceptance from the school.
- Completed ONC Scholarship Program Application Form.

3.4 Scholarship Committee Review and Recommendation

Three members of Ouzinkie Native Corporation’s board of directors and one staff member from the Ouzinkie School are volunteer members comprising the Scholarship Committee. This committee reviews all applications and related documents, then makes recommendations to Ouzinkie Native Corporation board of directors. This committee will make its recommendations based on the following point system:

	First-Time <u>Applicants:</u>	Returning <u>Students:</u>
▪ Transcripts	30	50
▪ Letters of Recommendation	30	
▪ Achievements	25	
▪ Overall Application	<u>15</u>	<u>50</u>
Total Possible Points	100	100

The final decisions as to which applicants are funded rests with the ONC board.

BOARD APPROVAL

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3.5 Application Deadlines - Complete applications must be received no later than:

<u>If School Starts</u>	<u>Deadline</u>	<u>Terms</u>
In September	July 15 <sup>th</sup>	Fall & Winter
In January	November 15 <sup>th</sup>	Spring & Summer
Other	(30) Days Before Classes Begin	

3.6 Financial Assistance Limitations

- 3.6.1 If an applicant submits an incomplete application before the deadline, his/her application will be considered *only* if the missing information is received by ONC before the deadline.
- 3.6.2 Under no circumstances will applications received on or after the first day classes begin receive any consideration for scholarship assistance.
- 3.6.3 The maximum amount a student may receive in scholarship assistance from ONC in one year (September 1<sup>st</sup> through August 31<sup>st</sup>) is \$3,000. However, the Scholarship Committee may award less than the maximum amount if an applicant's most recent transcript indicates less than a 2.0 grade point average. The maximum total amount a student may receive in scholarship assistance from ONC is \$8,000.
- 3.6.4 The maximum amount of scholarship funds provided to eligible students shall depend on the corporation's financial ability to fund this program, and is subject to adjustment by the board of directors.
- 3.6.5 If a student fails to maintain a gpa of at least 2.0 and /or does not complete 12 credit hours if enrolled as full time or at least 6 credit hours if attending part time then the student will be placed on academic probation and will be given a second chance. If the student fails again to meet the requirements then the student will no longer be eligible for the John Panamarioff Sr. scholarship.

# JOHN PANAMARIOFF SR. SCHOLARSHIP APPLICATION

Please Indicate Status: Full time (12 or more credits)  Part Time (less than 12-more than 5 credits)  Special Circumstances   
 Vocational/Trade

Name: \_\_\_\_\_ Date of Application: \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 Address: \_\_\_\_\_ SSN: \_\_\_\_\_  
 City,State,Zip \_\_\_\_\_ Phone No. \_\_\_\_\_

Are you: \_\_\_\_\_ A Shareholder

\_\_\_\_\_ A Descendant of a Shareholder

If you are a descendant of an Ouzinkie Native Corp. shareholder, please list the name of the parent/grandparent who is a shareholder: \_\_\_\_\_

Name & address of school you have been accepted to:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Terms you are applying for:

Fall & Winter: Sept.-Dec.

Spring & Summer: Jan-Aug

Other Dates I will attend school: from \_\_\_\_\_ to \_\_\_\_\_

Cost of school: \_\_\_\_\_ per quarter \_\_\_\_\_ per semester \_\_\_\_\_ per year \_\_\_\_\_ other

Previous Education:

Elementary	High School	College/ University	Graduate/ Professional
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School Name: \_\_\_\_\_

Years

Completed: (Circle) 6 7 8                      9 10 11 12                      1 2 3 4                      1 2 3 4

Diploma/Degree: \_\_\_\_\_

Describe Course of Study: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**JOHN PANAMARIOFF SR.  
SCHOLARSHIP APPLICATION**

**Describe Specialized Training,** \_\_\_\_\_

**Apprenticeship Skills, and** \_\_\_\_\_

**Extra – Curricular Activities:** \_\_\_\_\_

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**Please list your achievements and any honors or awards you may have received:**

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**List the people you have asked to write your letters of assessment:**

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It is the responsibility of each student to submit his/her own application to the Ouzinkie Native Corporation. Applications submitted after school has begun will not be considered. All applications should be sent to:

**Ouzinkie Native Corporation  
Box 89  
Ouzinkie, Alaska 99644**

**OUZINKIE NATIVE CORPORATION**

**LETTER OF ASSESSMENT**

**To be completed by the applicant:**

**Name:** \_\_\_\_\_

**Field of Study:** \_\_\_\_\_ **Degree Sought:** \_\_\_\_\_

**For use by Respondent:** (Please see next page for guideline

Respondent's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name & Title of Respondent: \_\_\_\_\_

Department (or position) \_\_\_\_\_

Institution (or employer) \_\_\_\_\_

My relationship to the applicant is:

Teacher       Instructor       Counselor       Principal

Employer       Academic Advisor       Activity Advisor       Civic Leader

Other \_\_\_\_\_

## **INSTRUCTION TO RESPONDENT**

The individual named on the previous page is being considered for a Ouzinkie Native Corporation Scholarship. The ONC Scholarship is a program which can or may supplement other sources of financial aid in meeting educational expenses.

Letters of assessment are required to assist the Scholarship Committee in evaluating the applicant's potential for success and leadership in his or her field of study. You are urged to provide specific information about the applicant's leadership potential. Every effort will be made to hold your letter in confidence. However, we cannot assure you that we will be successful in our attempt pursuant to the applicant's rights under the privacy act of 1974.

Please refer to the Standard Operating Procedure provided for the due date which applies to you. Letters of Assessment that are not mailed with the application will not be considered during the application process.

**NOTE:** PLEASE ENCLOSE YOUR LETTER IN A SEALED ENVELOPE AND SIGN YOUR NAME ACROSS THE FLAP THAT HAS BEEN SEALED BEFORE GIVING IT TO THE PERSON NAMED ON THE FRONT.

**OUZINKIE NATIVE CORPORATION**

**LETTER OF ASSESSMENT**

**To be completed by the applicant:**

Name: \_\_\_\_\_

Field of Study: \_\_\_\_\_ Degree Sought: \_\_\_\_\_

**For use by Respondent: (Please see next page for guideline**

Respondent's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name & Title of Respondent: \_\_\_\_\_

Department (or position) \_\_\_\_\_

Institution (or employer) \_\_\_\_\_

My relationship to the applicant is:

- Teacher       Instructor       Counselor       Principal  
 Employer       Academic Advisor       Activity Advisor       Civic Leader  
 Other \_\_\_\_\_

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